

Eligibility Explorer

Customer Steps to complete process

IF YOU RESIDE IN CHEROKEE, CLAYTON, DOUGLAS, FAYETTE, GWINNETT, HENRY OR ROCKDALE FOLLOW THE STEP BELOW:

1. After completing **YOUR** registration in the Georgia WorkReady Online Participant Portal, you will see the following: “What’s Next?/What Would You Like to Do Next?”
2. Click the link for **Eligibility Explorer**.

What’s Next?

Information Home Accessibility My Dashboard Sign Out Services for Individuals

WORK SOURCE GEORGIA

Please review the options available to you below to continue.

What would you like to do next?

Thank you for registering with the Worksource Georgia Portal. If you are in need of employment and training services as a result of a COVID-19 hardship, please go to <https://tcag.edu/worksource/covid-19-employment-training-assistance/> website to complete the remaining steps.

Eligibility Explorer

Fill out the Eligibility Explorer to find out if you are eligible for services provided under the Workforce Innovation and Opportunity Act and other available programs.

Other Resources Available

You may wish to look at other resources available on this site by clicking one of the links below.

[Career Services](#) [Assistance Center](#)

Your registration is now complete.

A *What would you like to do next?* page is your confirmation of the completed registration.

Please move on to the next step to determine your eligibility by clicking the link – **Eligibility Explorer**.*

*Eligibility Explorer will allow you to review the registration questions you have answered and make any necessary changes in your registration. Also you will upload the required documents needed to determine your eligibility.

23

3. Select all available the follow at least one of the following (Adult, Dislocated Worker or Youth. *****TIP: Select both Adult Services WIOA and Dislocated Worker Services WIOA to allow the system to determine eligibility for services.** If you are between 16 and 24 years of age – Select ‘Youth’.

Eligibility Explorer

Eligibility Explorer

Helped.

The Workforce Investment and Opportunity Act (WIOA) is designed to provide assistance through many partner agencies offering services to help find employment and may include training opportunities. These services are provided at no cost and are designed to help you in gaining employment. The programs may be able to offer training or can provide job search assistance. The program are administered through the America's Job Centers. By completing this pre-application, appropriate referrals to programs you may qualify for can be provided and information on how to access these services.

Using the information you provided during registration, in combination with the input you provide during the next few steps, we will determine whether you may be eligible for any available programs. Please be aware that this does NOT guarantee eligibility, but it will indeed put you on the right track to meeting with staff and determining what assistance is available. So let us get started.

▼ Currently Enrolled

▼ Available Programs

<p>Adult Services (WIOA)</p> <p>The WIOA Adult program improves the quality of the adult workforce, reduces welfare dependency, and enhances the productivity and competitiveness of the nation's workforce. The program provides adults with workforce preparation, career services, training services and job placement assistance needed to increase occupational skill attainment, obtain industry recognized credentials, and secure a good job that provides earnings that lead to self-sufficiency.</p> <p><input checked="" type="checkbox"/> Interested</p>	<p>Dislocated Worker Services (WIOA)</p> <p>The WIOA Dislocated Worker program provides a variety of services to workers who have been impacted by plant closures, workforce reductions, and natural disasters that lead to job loss. The goal is to provide dislocated workers with the tools and support needed to obtain credentials and occupational skills leading to jobs in high growth industries and high demand occupations. The program enhances the quality, productivity and competitiveness of the workforce while meeting the needs of employers.</p> <p><input checked="" type="checkbox"/> Interested</p>	<p>Youth Services (WIOA)</p> <p>The WIOA Youth program is federally funded to provide a comprehensive system of training and support services for young adults 14 - 24 years of age in preparation for the workforce. The program is dedicated to academic excellence, career preparation for youth in the workplace and community, the development and support of work experiences, and active leadership roles for participants.</p> <p><input type="checkbox"/> Not Eligible</p>
--	--	---

The Eligibility Explorer wizard starts with an overview page that explains the pre-application premise and describes each program in a colored-coded tile.

Select choices Dislocated Worker Services (WIOA) and Adult Services (WIOA).

Youth ages 16-24 choose Youth Services (WIOA).

24



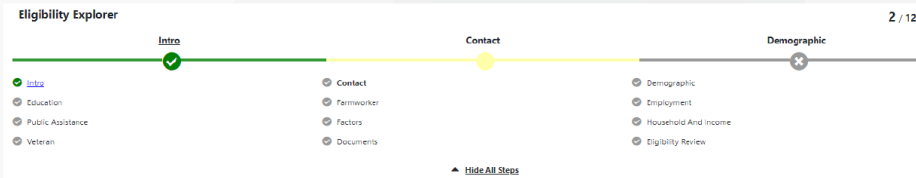
Eligibility Explorer

Customer Steps to complete process

4. The Eligibility Explorer Menu will assist you with keeping track of your eligibility explorer completion status. Continue through each step by clicking **NEXT**

Eligibility Explorer

25



Here is a snapshot of the Eligibility Explorer menu. This status bar keeps track of where you are in the Explorer pages.



5. After completing Eligibility Explorer, you will be directed to the Documents page. Please refer to the Eligibility Checklist for a list of acceptable documents for each category. Next, select the appropriate document for each category and upload the corresponding document. Follow the onscreen instructions...

How to Upload Documents in Eligibility Explorer

37

The image shows two screenshots from the 'Documents' page. The left screenshot shows a table of 'Documentation Required' with columns for 'Documentation Required', 'Upload?' (with a red circle icon), and 'Action' (with a red circle icon). The right screenshot shows the 'Social Security Documentation' upload screen, which includes a list of document types to select, a 'Select File' button, and an 'Upload File' button.

1. Click on the Upload link or on the documentation name.
2. On the screen that displays you must select the type of document you are uploading.
3. Next click the Select File button



Eligibility Explorer

Customer Steps to complete process

6. Once all documents are uploaded to the documents page, you will be guided to the Eligibility Review/Determination page where they will be provided a list of eligible services. Be sure to click **FINISH!**

Eligibility Explorer 40

Eligibility Review/Determination

Thank you for filling out the Eligibility Explorer. Based upon the information provided, we have found that you may be eligible for the following services:

- [Adult Services \(WIOA Title I\)](#)
- [Dislocated Worker Services \(WIOA Title I\)](#)
- [Unemployment Insurance](#)

Page 12 is an Eligibility Review page. Here the system will inform the you, based loosely on information provided, whether you may be eligible for specific programs.

7. **REMEMBER TO Click “finish” to complete the eligibility explorer.**